

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
BOARD MEETING  
EAST JEFFERSON BOARD ROOM  
3616 S. I-10 Service Rd. W., Suite 200  
Metairie, Louisiana 70001

Monday, June 7, 2021

JPHSA Board Members in Attendance:

James Arey	Patricia Ehrle	Robin Parker Brooks
Rashain Carriere-Williams	Bruce Galbraith	Alex Redfearn
Alan Carroll	Shawnta Gardener-Taylor	

JPHSA Board Members Absent:

None.

Staff in Attendance:

Lisa English Rhoden, Executive Director  
Rosanna DiChiro Derbes, BHCS Division Director  
Christy Dempster, CFO  
Dan Mui, Compliance Officer, CPS Division  
Tammy Valenti, CAA  
Trudy Ingersoll, Accreditation Coordinator, CPS Division

Guests in Attendance:

None.

Ms. Gardener-Taylor called the meeting to order at 6:12 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. A motion was made by Mr. Galbraith to accept the agenda as presented prior to the meeting. Ms. Ehrle seconded the motion. Passed unanimously.

2. Public Comment

None.

3. New Executive Director Contract

Ms. Gardener-Taylor reported she and Dr. DiChiro Derbes executed the new Executive Director contract on May 4, 2021.

4. Delegation of Appointing Authority for Dr. Rosanna DiChiro Derbes

Ms. Valenti stated by legislation the Board has authority to manage the operations of JPHSA which they delegate to the Executive Director. She stated since the Board does not meet in July an Authentic Delegation of Appointing Authority should be executed at this meeting. Ms. Gardener-Taylor asked for a motion to move forward with the delegation of appointing authority. Mr. Arey made a motion to delegate the Board's

authority to Dr. Rosanna DiChiro Derbes effective August 1, 2021 and authorize the Board Chairperson to sign the Authentic Delegation of Authority. Ms. Redfearn seconded the motion. Passed unanimously

The Authentic Delegation of Authority was signed, witnessed and notarized.

## 5. Board Education

### A. Executive Director Update – Ms. Rhoden reported as follows:

- SFY22 Legislative Appropriation to JPHSA – Ms. Rhoden informed the Board HB1 made it through the Legislature with no changes. Ms. Rhoden reported JPHSA’s budget is basically a stand still budget with inflation mandates built in. Ms. Rhoden reported the budget process for Jefferson Parish funding starts in August and should remain at the same level as last year. A discussion followed.

- JeffCare Status & Sustainability – Ms. Rhoden reported on the status of JeffCare. Ms. Rhoden stated she is in communication with the JeffCare Board Chairperson and will be attending the JeffCare Board’s June meeting along with Ms. Dempster, CFO, and Dr. Rosanna DiChiro Derbes, Appointed Executive Director, to discuss JeffCare leadership, revenue cycle, and operational issues. An update will be given at the JPHSA Board’s August meeting.

B. JeffCare Board Update – Ms. Ehrle reported on the May 18 meeting of the JeffCare Board. She stated the Quarterly PQI and Finance Committees met prior to the meeting. She reported financial reports are now due on a monthly basis by recommendation from the HRSA audit. Ms. Shaw provided the financial reports for the 340B Analysis of Revenue and Expenses from FY2017-FY2021 and the JeffCare Profit & Loss Analysis. Ms. Ehrle stated Monitoring reports were presented and accepted. She also stated the Board reviewed two policies and welcomed two perspective JeffCare Board members. The next meeting of the Board will be June 15, 2021.

## 6. Required Approvals Agenda

A. June Minutes – Ms. Redfearn made a motion to adopt the minutes as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

B. FY22 Board Budget Development – Ms. Gardener-Taylor asked the Board if there were any questions regarding the FY22 Board budget. A discussion followed. Ms. Carriere-Williams made a motion to accept the FY22 Board budget as presented prior to the meeting. Mr. Carroll seconded. Passed unanimously.

C. Board Resolution - Grants – Mr. Carroll made a motion for a Board Resolution authorizing the Executive Director to apply and/or accept grants on behalf of JPHSA effective July 19, 2021 through June 30, 2022. Seconded by Mr. Arey. Passed unanimously.

D. Board Resolution - Contracts – Ms. Ehrle made a motion for a Board Resolution authorizing Lisa English Rhoden, Executive Director to enter into contracts not to exceed \$500,000.00, on behalf of JPHSA effective July 1, 2021 through June 30, 2022. Seconded by Mr. Carroll. Passed unanimously.

A motion was made by Mr. Arey for a Board Resolution authorizing Rosanna DiChiro Derbes, Appointed Executive Director to enter into contracts not to exceed \$500,000.00, on behalf of JPHSA effective July 19, 2021 through June 30, 2022. Seconded by Mr. Galbraith. Passed

unanimously.

## 7. Monitoring Executive Director Performance

A. Executive Director Emergency Succession Monitoring Report – Ms. Gardener-Taylor opened discussion on the Executive Director Emergency Succession Monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the Executive Director Emergency Succession Monitoring report as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Carriere-Williams made a motion to accept the data provided as documentation of compliance for the Executive Director Emergency Succession Monitoring report as presented prior to the meeting. Seconded by Mr. Carroll. Passed unanimously.

B. Communication and Support of the Board Monitoring Report – Ms. Gardener-Taylor opened discussion on the Communication and Support of the Board Monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the Communication and Support of the Board Monitoring report as presented prior to the meeting. Seconded by Mr. Carroll. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Carriere-Williams made a motion to accept the data provided as documentation of compliance for the Communication and Support of the Board Monitoring report as presented prior to the meeting. Seconded by Ms. Ehrle. Passed unanimously.

## 8. Monitoring Board Performance

A. Board Self-Evaluation – Ms. Gardener-Taylor volunteered to complete the Board self-evaluation.

B. Policy Review – Communication and Support to the Board Policy – Ms. Gardener-Taylor opened discussion on the Communication and Support to the Board policy. No changes were made to this policy.

Comprehensive Governance Committee Policy – Ms. Gardener-Taylor opened discussion on the Comprehensive Governance Committee policy. No changes were made to this policy.

C. Recruitment – Ms. Valenti reported the open positions on the Board. She stated the Board now has openings in the Addictive Disorders, Professional position, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, Developmental Disabilities, Advocacy and a Judiciary position. Ms. Valenti also reminded the Board that Ms. Carriere-Williams has completed her term and is serving until her position is filled. This position is an Addictive Disorders, Professional position.

D. Annual Retreat Planning – Ms. Gardener-Taylor stated the retreat is scheduled for Saturday, September 18, 2021. She reported the Board will hold its September Board meeting at 8:00 a.m. prior to the

Board retreat. The retreat will consist of presentations from the five JPHSA Division Directors and the Facilities Asset & Risk Management Department Director.

E. Govern for Impact Virtual Conference – June 17-19, 2021 – Ms. Valenti reported on the conference and reviewed the conference schedule. A discussion followed. She stated she would email the Board once Govern for Impact sends out more information regarding the conference.

9. Announcements

A. Board Generated Items – None.

B. Next Board meeting – The next meeting of the Board is on Monday, August 2, 2021, 6:00 p.m. at **JPHSA's East Jefferson Building, 3616 S. I-10 Service Rd., W., Second Floor, Metairie, LA 70001. (No meeting in July)**

10. Adjournment

Ms. Carriere-Williams made a motion to adjourn the meeting at 7:37 p.m. Dr. Parker Brooks seconded the motion. Passed unanimously.

  
SHAWNTA GARDENER-TAYLOR  
Board Chairperson